

EIGHTEENTH JUDICIAL DISTRICT LOCAL COURT RULES

Miscellaneous

Rule 700: SERVICE OF PROCESS

All civil process shall be directed to and served by the Sheriff of Sedgwick County unless otherwise directed by a Judge of the District Court.

Rule 701: WORKERS' COMPENSATION APPEALS

The Clerk shall immediately, upon the filing of an appeal from the award in a workers' compensation case, assign such case to a Judge of the Civil Department on a rotation basis.

Rule 702: POVERTY AFFIDAVIT IN LIEU OF THE DOCKET FEES

No poverty affidavit in lieu of the docket fee may be filed in any case by parties possessing income or funds of any kind, unless approved by the Administrative Chief Judge or by a Judge of the Department to which the case has been assigned; and any case so filed without such approval shall be subject to dismissal by the Court.

Rule 703: NAME OF JUDGE ON JOURNAL ENTRIES AND ORDERS

All Journal Entries and Orders shall show the name of the Judge who heard the matter, unless it is an uncontested matter or it is an agreed order.

Rule 704: CLOSING OF CASES ON CLERK'S DOCKET

The Clerk shall not close any civil or domestic case on the appearance docket until a Journal Entry of final disposition in the case is filed in the office of the Clerk.

Rule 705: TYPED NAME

All pleadings shall have typed thereon, immediately below the signature line of the pleadings, the name of the attorney or person signing the pleading.

Rule 706: ENFORCEMENT OF RULES

The Court may enter any order authorized by law for failure to follow these local rules.

Rule 707: ORDER WITHDRAWING BENCH WARRANT

Commencing December 1, 2006 all Orders Withdrawing Bench Warrants issued in the Eighteenth Judicial District shall be on a form. This form can be found under the O category at <https://www.dc18.org/forms>.