

**IN THE EIGHTEENTH JUDICIAL DISTRICT,
DISTRICT COURT, SEDGWICK COUNTY, KANSAS
Small Claims Department**

Filer name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone No: _____

E-mail address: _____

Case No. _____

Judgment Creditor: _____

vs

Judgment Debtor Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Garnishee Name: _____

Address: _____

County: _____

Fax Number (if known): _____

E-mail address (if known): _____

Pursuant to Chapter 61 of Kansas Statutes Annotated

Type of Service Requested: _____ by _____

**ORDER OF GARNISHMENT
(To Attach Earnings)**

To the above-named Garnishee:

The amount of the unsatisfied balance under this judgment, as of the date this Order is issued, is
\$ _____.

Complete the attached Answer under penalty of perjury as set forth in the instructions. The attached Instructions to Garnishee are incorporated by reference. You are ordered as a garnishee to follow the attached instructions as if they were set forth in this Order.

This order of garnishment has the effect of attaching the nonexempt portion of the judgment debtor's earnings for all pay periods which end while the order is in effect. The order takes effect the day it is served on you. This order of garnishment is a continuing order and remains in effect until the judgment against the judgment debtor has been paid or the garnishment is released, whichever occurs sooner.

This order also constitutes an order of the court directing the garnishee to pay to the judgment creditor all earnings which are to be withheld under this order. You are ordered to withhold and pay the earnings in accordance with the attached instructions.

If you fail to comply with the terms of this order and the attached instructions, the judgment creditor may file a motion for judgment against you for the amount of judgment against the judgment debtor or such other amount as the court shall order, including the expenses and attorney fees of the judgment creditor. If you fail to make payment of funds as required under this order and the attached instructions, the judgment creditor may file a motion for judgment against you for contempt or such amount as the court shall order, including the expenses and attorney fees of the judgment creditor.

Dated this _____ day of _____, _____.

BY ORDER OF THE COURT

Signature or Seal

RETURN ON SERVICE OF GARNISHMENT ORDER

I hereby certify that I have served this garnishment order in the following manner:

(1) Personal Service. By delivering a copy of the garnishment order along with two copies of the answer form to each of the following persons on the dates indicated:

(Name) (Date)

(2) Agent Service. By delivering a copy of the garnishment order along with two copies of the answer form to each of the following agents authorized by appointment or by law to receive service of process on the dates indicated:

(Name) (Date)

(3) Service by Return Receipt Delivery. By causing to be delivered on the _____ day of _____, _____, a copy of the garnishment order along with two copies of the answer form by return receipt delivery to each of the following persons at the following address: _____

with such delivery made by the following person or entity: _____. Attached hereto is a copy of the return receipt evidencing such delivery.

(4) Return Receipt Delivery Refused. By mailing on the _____ day of _____, _____, a copy of the garnishment order along with two copies of the answer form to each of the following persons at the following address:

(Name) (Address)

(5) Mail Service. By mailing on the _____ day of _____, _____, a copy of the garnishment order, along with two copies of the answer form by first class mail to each of the following persons at the following addresses:

(Name) (Address)

(6) Tele facsimile communication. By faxing on the _____ day of _____, _____, at _____ o'clock __.m., a copy of the garnishment order, along with two copies of the answer form, to the following persons: _____

Number of transmitting machine: _____
Number of receiving machine: _____

(7) Internet electronic mail. By e-mailing on the _____ day of _____, _____, at _____ o'clock __.m., a copy of the garnishment order, along with a copy of the answer form, to the following persons at the following e-mail addresses:

Transmitting person's e-mail address: _____

(8) No Service. The following persons were not served: _____

Pursuant to K.S.A. 53-601, as amended, I declare under the penalty of perjury that the foregoing is true and correct.

EXECUTED on _____, _____.

Signature, Sheriff or Process Server

- Attach the following:**
- Instructions to Garnishee**
- Answer of Garnishee**
- Written Explanation**