

**IN THE EIGHTEENTH JUDICIAL DISTRICT
DISTRICT COURT, SEDGWICK COUNTY, KANSAS
CIVIL DEPARTMENT**

Plaintiff(s)

vs.

Case No.: _____ -LM - _____

Defendant(s)

CV LM DEFENDANT INFORMATION SHEET [Non-Eviction Cases Only.]

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIPCODE _____

EMAIL ADDRESS: _____

PHONE NOS. - HOME: _____ CELL: _____ WORK: _____

DEFENDANT ANSWERS AS FOLLOWS:

1. I am not represented by an attorney.
2. I received copy of the Petition. I understand Plaintiff has made a claim against me.
3. **SELECT ONE OPTION.**

I ADMIT the statements and allegations in the Petition. I understand that the Court will grant judgment against me as requested in the Petition.

I DENY the statements and allegations in the Petition as follows:

If you return this form to the Clerk and deny the allegations against you, you must explain why above. Then you need not appear in person. Once the Court receives the form, your case will be set for a Pre-Trial Hearing. You will receive a Notice of Hearing for the Pre-Trial and must appear in person for that Pre-Trial Hearing Date. If you fail to appear for the Pre-Trial Hearing, the Court will grant judgment against you as requested in the Petition.

I declare under the penalty of law, that I am a defendant in this case and to the best of my knowledge and belief, this response form is true, complete and correct. I understand that as the preparer of this document I may be held in contempt of court for willfully delivering false information to the court.

Signature: _____

Date: _____

INSTRUCTIONS FOR CV LM DEFENDANT INFORMATION SHEET
(Non-Eviction Case Defendants ONLY)

A Limited Action case has been filed against you in the 18th Judicial District Court of Kansas. You have received : a Petition filed on this case, a Summons to Appear, and a blank CV LM Defendant Information Sheet, with Instructions.

YOU HAVE THREE OPTIONS FOR YOUR SCHEDULED COURT APPEARANCE:

- 1) Appear in person at the date, time and place on the Summons to Appear.
- 2) Fill out and return the CV LM Defendant Information Sheet to the Court by mail (this form must be received prior to your hearing date)

Mail to: Clerk of the District Court
Civil Limited Actions Section – 11th Floor
Sedgwick County Courthouse
525 N. Main
Wichita, KS 67203

- 3) Complete and submit the CV LM Defendant Information Sheet form on the Court's website at www.dc18.org and submit it electronically by following the instruction in the online form. This form must be received no later than **THE DAY BEFORE** your Summons Date.

IF YOU RETURN the DEFENDANT INFORMATION Sheet to District Court BY OPTION 2 or 3 BEFORE your SCHEDULED HEARING DATE, you NEED NOT APPEAR AT THE SCHEDULED HEARING DATE.

If you do NOT return the form before your scheduled hearing date and do NOT appear in person at the hearing, **DEFAULT JUDGMENT** will be entered against you.

If you return the form and **AGREE** to the entry of judgment against you, you do NOT need to appear in person and may contact the Plaintiff's attorney to make arrangements for payment of this debt.

If you return the form and you **DISAGREE** with the allegations against you, you must explain why in the space provided on the form. You need not appear in person. Once the Court receives the form, your case will be set for a Pre-Trial hearing. You will receive a Notice of Hearing for the Pre-Trial and must appear in person for that Pre-Trial court date.

Please contact the Limited Actions department at 316 660-5690 if you have questions about the forms.

Since June 2020, the Sedgwick County courthouse, court and clerk's office have been open to the public for court hearings and filings.

Accordingly, pursuant to 2020-PR-47, 2020-PR-58, 2021-PR-20, and the extensions thereof, the court exempts this case from the suspension of the statutory time standards and deadlines in the Kansas Supreme Court's administrative orders, including but not limited to, those time standards and deadlines in the code of civil procedure (chapters 60 and 61) , the rules of evidence, and the rules of appellate procedure that would be applicable to this case at the district court level.